

Domain Transfer - Change of Registrant

Complete this form to transfer the licence for your .au domain name to a new registrant. Both the current and the proposed registrants must complete this form. The proposed registrant must be eligible to hold the licence for this domain name according to the relevant .au Domain Administration Ltd (auDA) .au policy. Domain names that have been registered for less than a 6-month period cannot be transferred using this form. If your domain name was registered that recently, please contact auDA at: <https://www.auda.org.au>.

Please note that this document can only be signed by the registrant, or in the case of a corporate registrant, signed by a senior manager, company director, company secretary (or equivalent of these positions) of the registrant.

Please read the '.au Domain Administration Rules: Licensing' at: <https://www.auda.org.au/policy/au-domain-administration-rules-licensing>

- Only use this form if Connect West Pty Ltd is your current 'Registrar of Record' — you can check this at the following link: <https://whois.auda.ltd/>
- Use **BLOCK CAPITALS** to complete this form.
- Once completed please email the form to support@connectwest.net.au.

Domain Name Details

Domain name:	
Domain Password **	

** If you do not have the domain password, this can be recovered from <https://pw.auda.org.au/>. Further information on the password recovery process can be found on the Connect West website FAQ here: <http://connectwest.net.au/faq/index.html>.

Current Registrant Details

Current Registrant Name and ABN (if applicable)	[Name] [ABN if applicable]
Registrant Address	[Address line 1] [Address line 2] [Address line 3] [State] [Post Code]
Contact Person Name (this may be the same as the name of the Registrant if the Registrant is a person)	[Name]

Contact Person Address (if different to the Registrant address)	[Contact Person address]
Contact Email	[Email]
Phone Number	[Area code] [Number] or [Mobile]

Declaration

This must be signed by the Current Registrant

Declaration by Current Registrant of Domain Name (Transferor)	
<i>I/We declare and warrant to the Registrar and to .au Domain Administration Ltd that:</i>	
<ul style="list-style-type: none"> <i>I am authorised to submit this form for or on behalf of the current registrant of the domain name; and</i> <i>the current registrant of the domain name is entitled to transfer the domain name licence to the proposed new registrant; and</i> <i>all information contained in this transfer form are true, complete and correct, and not misleading.</i> 	
<i>The current registrant hereby transfers the domain name licence to the proposed new registrant, subject to the terms and conditions on which the current registrant held the domain name licence at the time of transfer.</i>	
Name of signatory	<input type="text"/>
Capacity i.e. director, company secretary	<input type="text"/>
Signature	<input type="text"/>
Date	<input type="text"/>

Proposed New Registrant Details

Proposed New Registrant Name and ABN (if applicable)	[Name] [ABN if applicable]
Proposed New Registrant Address	[Address line 1] [Address line 2] [Address line 3] [State] [Post Code]
Contact Person Name (this may be the same as the name of the Registrant if the Registrant is a person)	[Name]
Contact Person Address (if different to the Registrant address)	[Contact Person address]
Contact Email	[Email]
Phone Number	[Area code] [Number] or [Mobile]

Proposed New Registrant Eligibility Details

Eligibility Name		
Eligibility ID (if different from the ABN Above)		
Eligibility Type (please tick)	Australian citizen <input type="checkbox"/> Sole Trader <input type="checkbox"/> Company <input type="checkbox"/> Australian Registered Body <input type="checkbox"/> Incorporated Association <input type="checkbox"/> Statutory Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trademark (including pending) <input type="checkbox"/>	
Eligibility Reason (please tick)	EXACT MATCH, ABBREVIATION or ACRONYM <input type="checkbox"/>	CLOSE & SUBSTANTIAL CONNECTION to the registrant's business** <input type="checkbox"/>
Eligibility Name		

Declaration By Proposed New Registrant

This must be signed by the new Registrant

Declaration by Proposed New Registrant of Domain Name (Transferee)* *Only complete this section if the Transferee's contact person is <u>different</u> to the Transferor's contact person
<p><i>I/We declare and warrant to the Registrar and to .au Domain Administration Ltd that:</i></p> <ul style="list-style-type: none"> • <i>I am authorised to submit this form for or on behalf of the proposed new registrant of the domain name; and</i> • <i>the proposed new registrant is eligible to hold the domain name licence under auDA's published policies from time to time; and</i> • <i>all information contained in this transfer form are true, complete and correct, and not misleading.</i> <p><i>The proposed new registrant hereby accepts the transfer of the domain name licence, subject to the terms and conditions on which the current registrant held the domain name licence at the time of transfer.</i></p> <p>Name of signatory <input style="width: 200px; height: 20px;" type="text"/></p>

Capacity i.e. director, company secretary	<input type="text"/>
Signature	<input type="text"/>
Date	<input type="text"/>

NOTE: All domain name licences are issued subject to .au Domain Administration Ltd's mandatory terms and conditions and published policies applicable. These are available at www.ada.org.au. Non-compliance with such terms and conditions or published policies may lead to the cancellation of a domain name licence.

Guide

1. Lodgment

Please send this completed form to:

[Register name] Connect West

[Register Email address]. support@connectwest.net.au

2. Supporting Documentation.

It's important that you provide supporting documentation to substantiate this request.

1. A written request for transfer – change of registrant, on company/organisation letterhead that explains the circumstances of the transfer. This must be signed by the current registrant contact (a request by telephone or email is not acceptable).
2. The declarations attached to this form must be signed by both the current registrant and the proposed new registrant, or an authorised representative of the proposed new registrant, in the standard format provided.

3. Fees.

An application fee of \$50 applies and there will also be a domain registration fee of \$44 covering a period of 2 years. Application fee may be discounted when multiple domains are involved.